



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 21st March 2024 in the Lower Garden Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Highton (Chairman), Clr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Smith, Borough Cllrs Atherton, Hindle & Wilkins-Odudu. In Attendance: Liz Haworth Clerk, 4 members of the public.	2432/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2433/24
3.	To Approve the Minutes of the Previous Parish Council Meetings	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th February 2024.	2434/24
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee meeting held Thursday 15 th February 2024.	2435/24
5.	To Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
	A resident business owner commented on the reduced footfall observed on the village high street affecting local businesses whilst the nighttime economy was growing and offered that a solution might be a rural market. Feasibility investigations are taking place with the relevant authorities.	2436/24
	A resident from Wiswell Lane asked about the possibility of a SpID on Wiswell Lane. It was explained that currently there is no where to site one and there is the added complication of the reduced speed limits from 30mph to 20mph during school access time and the current SpIDS aren't programmable for the temporary 20mph limit.	2437/24

	<p>WPC are still anticipating a new Gateway Sign with speed awareness signs installed by LCC in the new financial year as previously canvassed.</p> <p>There was no problems reported with the trains at the station. Two noticeboards have been damaged by vandalism.</p> <p>The garden is looking well.</p> <p>It was reported the Dales Rail will run as a Saturday service operating between Rochdale and Ribblehead from 8th June 2024.</p>	2438/24
6.	Partnership Meetings	
	<p>Reports were received from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Allen & Brown attended the Whalley Old Grammar School Governors Meeting and shared the minutes. Cllr Allen is to enquire about grass cutting costs as the Governors no longer have a volunteer grass cutter.</p> <p>Cllr Threlfall updated on the Village Hall Meeting who are looking for new committee members and conducting some refurbishment works.</p> <p>Cllr Vickers attended a LALC Ribble Valley Area Committee Meeting Area 26/2/24 and shared the minutes. Cllr Richard Vickers and Mike Hill were nominated and appointed as R.V. Area Reps to attend future meetings of the LALC Executive.</p> <p>LCC Cllr Mirfin reported that he is working on action by the Environmental Agency. He has written articles to encourage action on flooding measures fit for purpose in Whalley.</p> <p>He talked about Local Deterioration Funds and the ongoing issues with the condition of roads in the area and a transport asset management plan.</p> <p>He highlighted the concerns around the lack of access to special educational needs in the area and the issues families must deal with in achieving support for their children.</p> <p>The vegetation on Accrington Road has been cut back along with the hedgerows on Mitton Road.</p> <p>There is a blocked drain on Broad Lane to be addressed.</p>	<p>2439/24</p> <p>2440/24</p> <p>2441/24</p> <p>2442/24</p>
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	<p>The installation of backplates on eight new locations has been completed and we now have 10 available SpID locations.</p> <p>Cllr Threlfall presented a summary of the SpID statistical report installed on Mitton Road from 5-22 Feb 2024. Reports are available on the website.</p> <p>Cllr Threlfall gave an update of the meeting of the Joint Working Group with parishes requesting speed reducing measures from LCC Highways including reduction of speed limits, gateways, slow/rumble strips & Hazard Signs.</p>	<p>2443/24</p> <p>2444/24</p> <p>2445/24</p>

	It was resolved to erect a SpID on Clitheroe Road and to rotate the other locations throughout the forthcoming financial year.	2446/24
8.	RVBC CIA Response to Licensing Correspondence	
	<p>WPC continue to be concerned about the increasing number of licensed premises in Whalley whilst a Cumulative Impact Assessment is in place. The effect of having a CIA is that it creates a presumption that applications for new (or variations to) licences that receive relevant representations will be refused unless the applicant can show that granting the application will not add to the cumulative impact of existing premises. A CIA does not change the fundamental way that licensing applications are made under the Licensing Act. The Licensing Act 2003 (the Act) is a permissive regime. This means that licences must be granted if they have been made in accordance with statutory requirements and in the absence of any relevant representations or (depending on the type of application), objections. In an area where a CIA has been published, licence applications must be granted if no relevant representations are made in relation to that particular application. If a CIA is in place, responsible authorities or any other interested persons can still make representations to promote the licensing objectives. Where relevant representations are made, they must be able to withstand the scrutiny of a hearing. It is possible for the licensing authority to grant an application in an area covered by a CIA where it considers it appropriate to do so.</p> <p>We have approached the Borough Council for a partnership approach to inform the Parish Council when a new application is received which has been dismissed under regulatory reasons.</p> <p>WPC are not satisfied with the current licensing process as once licenses are approved there appears to be insufficient monitoring and enforcement of the licensing objectives which evolves into issues around the nighttime economy in Whalley, hence the CIA in place.</p> <p>It was resolved that WPC will monitor future alcohol license applications by conducting weekly searches and where appropriate make representations to ensure the applications are assessed under the CIA so as not to exacerbate the issues around alcohol related issues in the village.</p>	2447/24
9.	Planning Permission Whalley Sports Park	
	This item was adjourned until the next meeting.	2448/24
10.	WPC Policy Documents	
	<p>10.1 It was resolved to approve the Risk Management Policy.</p> <p>10.2 It was approved to approve the Risk Management Register.</p>	<p>2449/24</p> <p>2450/24</p>
11.	Assets Registers	
	<p>11.1 It was resolved to approve the WPC Assets Register.</p> <p>11.2 It was resolved to approve the Cemetery Assets Register.</p>	<p>2451/24</p> <p>2452/24</p>

12.	Nat West On-Line Banking Arrangements	
	It was resolved to add Cllr Ball to the internet banking mandate for contingency in the event of unavailable members for the dual authorising of transactions.	2453/24
13.	Churchyard Committee	
	It was resolved to approve and adopt the Terms of Reference for the Churchyard Committee.	2454/24
14.	80TH ANNIVERSARY OF D-DAY	
	It was resolved that WPC would consider requests for support from resident organisations.	2455/24
15.	A Boards & Advertising	
	WPC have assessed the A Boards around the village after reports of concern for public health and safety and to prevent highway obstructions as tripping hazards. A Boards should not cause an obstruction on the public highway and should be placed on a business' own forecourt which does not form part of the highway. Consideration must be given the less able bodied and people who are affected by sight issues. The Council will continue to keep A Boards under review.	2456/24
16.	Annual Parish Meeting	
	It was resolved to confirm Chris Oliver from LSCFT to give an update from last year on the transfer of the Whalley Calderstones Site at our Annual Parish Meeting to be held on Thursday 2 nd May at 7pm at Whalley Old Grammar School. All members of the public welcome and encouraged to attend. This is the Annual Parish Meeting and not a meeting of the Council.	2457/24
17.	Monthly Financial Report	
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for March 2024.	2458/24

Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £
DD	01/03/2024		Easyweb	Website maintenance	(90.71)			(90.71)
BAC	19/03/2024		HMRC	VAT Reclaim	7,573.58			7,573.58
Bankline	25/03/2024		E Haworth	Salary	(886.74)			(886.74)
Bankline	25/03/2024		E Haworth	Office Expenses	(58.33)			(58.33)
Bankline	25/03/2024		E Haworth	Reimbursement-Stationery	(8.40)			(8.40)
Bankline	25/03/2024		HMRC	ITE223.40 NIE6.90 ENIE49.!	(279.85)			(279.85)
Bankline	25/03/2024	5186	Fisher Forestry	Parish Church Treework	(300.00)			(300.00)
Bankline	25/03/2024	1.6E+08	E-ON Next	Vale Gardens Electricity	(16.93)			(16.93)
Bankline	25/03/2024	IN0985291	N Power	Christmas Lighting Unmete	(410.95)			(410.95)
Bankline	25/03/2024	4902	Source	Design Logo	(78.00)			(78.00)
Bankline	25/03/2024	400	Abbey Gardening Services	Church Grounds Maintenar	(349.20)			(349.20)
Bankline	25/03/2024	24	Altham Parish Council	SplD Installation & rental	(157.00)			(157.00)
Bankline	25/03/2024	JM2527	WEF	Room Hire	(26.00)			(26.00)
Bankline	25/03/2024	316328	Broxap	Bench Ends	(1,183.20)			(1,183.20)
Movement in Month					3,728.27	0.00	0.00	3,728.27
Cash Book Balance at START of Month					5,075.16	1,095.00	54,819.15	60,989.31
Cash Book Balance at END of Month					8,803.43	1,095.00	54,819.15	64,717.58
Bank Reconciliation					NW Curr £	NW QE2 £	Skipton £	Overall £
<i>Bank Statement Balance at START of month</i>					5,075.16	1,095.00	54,819.15	60,989.31
								0.00
								0.00
Cash Book Balance at START of month					5,075.16	1,095.00	54,819.15	60,989.31

18. Reports by Cllrs & Clerk as INFORMATION only – Not for debate

Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.

- Rural Bulletins
- RAG Updates
- Trading Standards/Consumer Alerts
- RV Updates
- Neighbourhood/Stay In The Know updates/Crime Figures
- Local Electric Vehicle Infrastructure (LEVI) Pilot Funding
- Application for the grant of a Premises Licence/Club Premises Certificate The Nab Lab, 35b King Street, Whalley, Clitheroe BB7 9SP
- WEF Minutes - lawns
- Bus Changes
- Cemetery correspondence & report
- Letter from District Open Gardens Committee requesting support from Borough Council funding.

2459/24

Cllr Ball reported in his absence that there is a Churchyard Committee meeting Monday 25th March 4pm at the Church to discuss possible improvements to the path.

The height sign on the Station Road side of the railway bridge is hanging loose and waving about in the wind. LCC at Riddings Lane was advised 2 weeks ago but no action has been taken. If the sign was to fall onto the road whilst vehicles were passing under then the consequences could be very serious. WPC Clerk requested to write a letter to LCC Highways.

A resident had to call the Police out this week to move vehicle(s) parked on the Grove causing an obstruction. Police requested someone in the OGS to move

2460/24

	their vehicle. This maybe a temporary situation whilst the OGS car park is closed due to construction work. However, parking in such a manner to obstruct pavements is not acceptable.	
19.	Employment Matters	
	It was resolved to exclude the Press & Public for this item to update members of the Council on employment related matters. The notes for this item are private and confidential under data protection and may prejudice an ongoing employment tribunal. Appendix A-19-2461/24	2461/24
20.	Next Meeting Dates	
	It was resolved to approve the date of the next Parish Council meeting Thursday 18 th April 2024 at 7.30pm at Whalley Old Grammar School.	2462/24

Meeting Closed 9.45pm

Signed by Chairman:

Date:

Councillor Martin Highton